



गवर्णर

संस्थेचे नाव
Name of Institution**PROCEEDING**
सभेच्या कार्यकागजात१. सभेचा प्रकार
Kind of Meeting३. सभेची तारीख
Date of Meeting५. सभेचे स्थळ
Places of Meeting२. सभेचा क्रमांक
Sr. No. of Meeting४. सभेची वेळ
Time of Meeting६. सभेत कोणी सन्माननीय गृहस्थ अगर अधिकारी हजर असल्याचा त्वांची नावे (हुद्दासह)
Name & Designation of Officials & Respectable persons present

७. सभेचे अध्यक्ष Chairman Of the Meeting

विषय क्रमांक
Subject No.ठराव क्रमांक
Resolution No.सभेपुढे विचाराकरिता आलेले विषय आणि ठराव
Resolution & Subject placed before the Meeting for Discussion**Grievance Redressal Cell****Academic Year – 2018-19**

Sr. No.	Name of Member	Affiliation	Designation
1.	Prof. R. A. Kanai	Executive Director	Chairman
2.	Dr. L. Y. Waghmode	Director	Member
3.	Prof. S. B. Hivarekar	Dean Student & faculty Welfare	Member
4.	Dr. S. P. Chavan	Senior Faculty Member	Member
5.	Prof. V. B. Patil	Controller of Examination	Member
6.	Dr. S. S. Shinde	Ladies Faculty Representative	Member
7.	Mr. Shubham Chougule	Student Representative	Member
8.	Prof. Amol S. Dange	Student Council In-charge	Member

Functions of the Grievances Redressal Committee:

1. To investigate student complaints and judge its merit
2. To investigate matter of harassment
3. Any one genuine grievance may approach the committee members in person or in consultation with the class in charge
4. In case the person is unwilling to appear in self, grievances may be dropped in writing at suggestion box.

BOOK

वृत्तांतचे पुस्तक

सूचना - सभेस हजर असलेल्या सभासदांची नावे
गरजेप्रमाणे व जरूरीप्रमाणे स्वतः सामनावर
लिहून ती या कामकाजास जोडावीत.

पान संख्या
Page No.

८. सभेस हजर असलेल्या सभासदांची नावे व सही Name & Signature of the members who were present at the meeting.

नं.	नांव	सही	नं.	नांव	सही
१			११		
२			१२		
३			१३		
४			१४		
५			१५		
६			१६		
७			१७		
८			१८		
९			१९		
१०			२०		

सभेपुढे विचारकरिता आलेले विषय आणि ठराव
Resolution & Subject placed before the Meeting for Discussion

नोंद आणि तारखेस
करवावी अंमलबजावणी
Remarks & of action
taken on the resolution &
Date

- The cases will be attended from promptly in receipt of written grievances from the student. The grievance will act upon those cases which have been forwarded along with necessary documents.
- The grievance cell will assure that the grievance has been properly solved in stipulated time limit provided by the cell.
- The cell formally will review all cases and will prepare statistical report about the number of cases received.
- The committee will give the report to the authority about the cases attended to and no. of pending cases, if any, which require direction & guidance from higher authority.

