



गजराज

संस्थेचे नाव
Name of InstitutionPROCEEDING
सभेच्या कामकाज१. सभेचा प्रकार
Kind of Meeting३. सभेची तारीख
Date of Meeting५. सभेचे स्थळ
Places of Meeting२. सभेचा क्रमांक
Sr. No. of Meeting४. सभेची वेळ
Time of Meeting६. सभेस कोणी सन्माननीय गृहस्थ अगर अधिकारी हजर असल्यास त्यांची नावे (हुद्दासह)
Name & Designation of Officials & Respectable persons present

७. सभेचे अध्यक्ष Chairman Of the Meeting

विषय नंबर
Subject No.उद्देश्य नंबर
Resolution No.सभेपुढे विचाराकरिता आलेले विषय जाणवत राख
Resolution & Subject placed before the Meeting for DiscussionStudent Grievance Redressal Cell
Academic Year – 2021-22

Sr. No	Name of Member	Affiliation	Designation
1.	Prof. R. A. Kanai	Executive Director	Chairman
2.	Dr. Vikram S. Patil	Director	Member
3.	Prof. S. B. Hivarekar	Registrar	Member
4.	Dr. S. V. Taralkar	Dean Academics	Member
5.	Dr. S. P. Chavan	Senior Faculty Member	Member
6.	Prof. V. B. Patil	Controller of Examination	Member
7.	Dr. S. S. Shinde	Ladies Faculty Representative	Member
8.	Mr. Shreyas Mali	Student Representative	Member
9.	Prof. Amol S. Dange	Student Council Incharge	Member Secretary

Functions of the Grievances Redressal Committee:

1. To investigate student complaints and judge its merit.
2. To investigate matter of harassment
3. Any one genuine grievance may approach the committee members in person or in consultation with the class in charge.
4. In case the person is unwilling to appear in self, grievances may be dropped in writing at suggestion box.

BOOK

पुस्तकाचे पुस्तक

सूचना - सभेस हजर असलेल्या सभासदांची नावे
गरजेप्रमाणे व जरूरीप्रमाणे स्वतः कागदावर
लिहून ती या कामकाजास जोडावीत.

पान नंबर
Page No.

c. सभेस हजर असलेल्या सभासदांची नावे व सही Name & Signature of the members who were present at the meeting.

नं.	नांव	सही	नं.	नांव	सही
१			११		
२			१२		
३			१३		
४			१४		
५			१५		
६			१६		
७			१७		
८			१८		
९			१९		
१०			२०		

सभेपुढे विचाराकरिता आलेले विषय आणि ठराव
Resolution & Subject placed before the Meeting for Discussion

शेरे आणि तारखेस
ठरावाची अंमलबजावणी
Remarks & of action
taken on the resolution &
Date

- The cases will be attended from promptly in receipt of written grievances from the student. The grievance will act upon those cases which have been forwarded along with necessary documents.
- The grievance cell will assure that the grievance has been properly solved in stipulated time limit provided by the cell.
- The cell formally will review all cases and will prepare statistical report about the number of cases received.
- The committee will give the report to the authority about the cases attended to and no. of pending cases, if any, which require direction & guidance from higher authority.

