

Sant Dnyaneshwar Shikshan Sanstha's

Annasaheb Dange College of Engineering and Technology (ADCET), Ashta

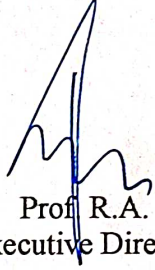
4.4.2 Infrastructure Maintenance/ Repair Committee

Sant Dnyaneshwar Shikshan Sanstha's
Annasaheb Dange College of Engineering and Technology, Ashta
(An Autonomous Institute affiliated to Shivaji University, Kolhapur)

Infrastructure Maintenance / Repair Committee

Sr. No.	Name of Faculty	Designation	
1	Mr.R.A.Kanai	Executive Director, SDSS	Chairman
2	Mr.K.K.Shinde	Teacher Representative, Civil Engineering	Member
3	Mr.R.B.Madake	Teacher Representative Electrical Engineering	Member
4	Mr.R.T.Basugade	Civil Engineering Technician	Member
5	Mr.P.S.Kamble	Electrical Engineering Technician	Member
6	Mr.Shrikant Gaganmale	Plumbing Technician	Member
7	Mr.S.S.Mohite	Estate Manager, SDSS	Secretary




Prof. R.A. Kanai.
(Executive Director, SDSS)

सुरभि
9325330135

संस्थेचे नांव
Name of Institution
ADCEET, Ashra.

PROCEEDING
सभेच्या कामकाजाच्या

BOOK
वृत्तांताचे पुस्तक

सुचना - सभेस हजर असलेल्या सभासदांची नावे
गरजेप्रमाणे व जरूरीप्रमाणे स्वतः कागदावर
लिहून ती या कामकाजास जोडावीत.

पान नंबर
Page No.

१. सभेचा प्रकार
Kind of Meeting

२. सभेची तारीख
Date of Meeting 25/10/21

३. सभेचे स्थळ
Place of Meeting meeting hall

४. सभेचा क्रमांक
Sr. No. of Meeting 08

५. सभेची वेळ
Time of Meeting 10:30am.

६. सभेस कोणी सन्माननीय गृहस्थ अगर अधिकारी हजर असल्यास त्यांची नावे (हुद्यासह)
Name & Designation of Officials & Respectable persons present प्रो. एल. एम. मोहित.
Estate manager SDSS.

७. सभेचे अध्यक्ष Chairman of the Meeting प्रो. रमिण अग्रवाल.
EX-DIRECTOR. SDSS.

८. सभेस हजर असलेल्या सभासदांची नावे व सही Name & Signature of the members who were present at the meeting

नं.	नांव	सही	नं.	नांव	सही
१	Mr. R.A. Kanau	[Signature]	११		
२	Mr. K.K. Shinde	[Signature]	१२		
३	Mr. R.B. Madake	[Signature]	१३		
४	Mr. R.T. Basugude	[Signature]	१४		
५	Mr. P.S. Kambale	[Signature]	१५		
६	Mr. Shrikant Gaganmale	[Signature]	१६		
७	Mr. S.S. Mohite	[Signature]	१७		
८			१८		
९			१९		
१०			२०		

विषय नंबर Subject No.	ठराव नंबर Resolution No.	सभेपुढे विचारकरिता आलेले विषय आणि ठराव Resolution & Subject placed before the Meeting for Discussion
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01		मागील वर्षाचा वृत्तान्त वाचने व मापणक करणे.
02		कॉन्सल्टंटची किंवा मॅटेनन्स व रिपेअर कामाची चर्चा करणे.
03		डॅम्पल मशीन. किंवा कामाची चर्चा करणे.
04		Equipment व रत्न मॅटेनन्स व रिपेअर कामांना मंजूर करणे.
05		सामान्या वेळचे किंवा प्रारंभ चर्चा करणे.



सभेपुढे विचारकरिता आलेले विषय आणि ठराव Resolution & Subject placed before the Meeting for Discussion	शेरे आणि तारखेस ठरावाची अंमलबजावणी Remarks & of action taken on the resolution & Date
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1. मागील विषय वाचने व मापणक करणे व मापणक करणे.	
2. कॉन्सल्टंटच्या रिपेअर मॅटेनन्स आलेल्या लवकर नितीची अली वाचने व प्रारंभ मॅटेनन्स व रिपेअर कामांना मंजूर करणे आली.	
3. डॅम्पल मशीन लवकर मॅटेनन्स कामाची चर्चा करणे व चर्चा करणे प्रारंभ मॅटेनन्स व रिपेअर कामांना मंजूर करणे.	
4. किंवा रिपेअर मशीन Equipment मॅटेनन्स व रिपेअर करणे मॅटेनन्स लवकर मॅटेनन्स व रिपेअर कामांना मंजूर करणे.	
5. मागील मॅटेनन्स व रिपेअर मॅटेनन्स व रिपेअर कामांना मंजूर करणे व रिपेअर मॅटेनन्स व रिपेअर कामांना मंजूर करणे.	

Infrastructure Maintenance / Repair Work Request Form

Date of Request: 16 / 10 / 2021

Request from Department: civil Engineering

Work Location: civil HOD cabin and Toilet Renovation.

Description of Maintenances Work/Repair:

HOD cabin should be altered as per drawing. Aluminium window should be changed, toilet Accessories need to be rectified and Exhaust fan arrangement, colouring work.

Requested Priority:

High - Must be done within 24 hours.

Low - When you get a chance.

Medium - Within the week.

As per convenience

12.
Head of Department/Concerned Authority

Sign and Seal.



Permission Granted: YES/NO

Work Assigned to: Munnd Aluminium, Shivkunt gaganmade.

Remark from Authorities

complete this with in week and furnish all required work at location.

Completion Report:

Work satisfactorily completed: YES/NO

completed in time and with specification.

Remark by Concerned Head of Department/Concerned Authority

12.
Estate Manager

[Signature]
Executive Director



Date:- 20/03/2021

To,
Director,
ADCET, Ashta.

Sub:- Regarding Repairing of UPS.

Respected Sir,

As mentioned above subject Emerson UPS (6 KVA) is not working since from five days. So kindly get it repaired. Kindly do the needful.

Location: - Computer Programming Lab (Civil Engineering Department)

Thanking You,



HOD,

Civil Engineering Department

CC Copy:- Mr. A.Y. Jadhav (In-charge CCC)



Received.
A.Y. Jadhav
24/03/2021



SR No	Date	Equipment Name	Details of Break down	course of Break down	correction Action taken	Equipment Reversed date	Lab Incharge sign.
1.	29/8/14	Dell monitor	monitee display	fluctiation in voltage	Replacement	13/8/14	<i>[Signature]</i> 13/8/14
2.	16/11/17	dell smps	Abandan	voltage	Repair	28/11/2017	<i>[Signature]</i> 28/11
3.	8/2/2018	—	Abandan	voltage	Repair	15/2/2018	<i>[Signature]</i> 15/2
4.	25/5/2018	HDD	Dead (Not working)	voltage	Replace	31/5/2018	<i>[Signature]</i> 31/5
5.	02/4/2019	Dell monitor	monitee display	Fluctiation in voltage	Replacement	monitor change to MTL Lab. (9L-1)	
6.	2/08/2019	dell smps	Abandan	voltage	Replace	29/08/2019	<i>[Signature]</i> 29/8/19
7.	19/03/2021	6 KVA (UPS)	BIP (Fan Problem)	voltage	Repair	25/03/2021	<i>[Signature]</i>
8.	03/06/2022	Dell monitor	monitee Display	voltage	Repair (Not Repair)	23/06/22	<i>[Signature]</i>
9.	14/7/22	6 KVA (UPS)	BIP (NO BACK UP)	voltage			
10	15/7/22	HDD	Not working (Dead)	Not connect & NO DISPLAY	Dead	30/7/2022	<i>[Signature]</i>





Sant Dnyaneshwar Shikshan Sanstha's
Annasaheb Dange College of Engineering & Technology, Ashta
(An Autonomous Institute)
Central Library

Date- 07/05/2022

To,
Director,
ADCET, Ashta.

Subject: Regarding Book Binding.

Respected Sir,

With reference to above subject, some torn books need to be bound.
Suman Printing Press, Ashta is ready to bind these books. The cost of binding is
Rs. 45/- per book. Kindly permit us to do the same.

Thanking you.

Yours Sincerely,


Librarian

**Annasaheb Dange College of
Engineering & Technology, Ashta**







Sant Dnyaneshwar Shikshan Sanstha's

Annasaheb Dange College of Engineering & Technology

QUALITY SYSTEM PROCEDURE

TITLE: Complaint Register

Doc. No.:

Rev. No.:

PAGE:

Rev. Date:

Academic year: 2022-2023

Sr.	Compliant Date	Complaint / Problem Details	Deadline date	Complaint by (Name & Dept)	Sign	Solved Date	Complaint Solved By (Initials & Sign)
1)	12-7-22	Printer LBP 2900 Logic card Problem	14-7-22	Office		14-7-22	 Mr. R.R. Vensurlekar

Prepared By : Mr. R.R. Vensurlekar
(Name & Sign)

Verified By: HOD

Mr. A. Y. Jadhav

Note:- The Register is to be reviewed and signed by the process owner ONCE AT THE END OF WEEK



Sant Dnyaneshwar Shikshan Sanstha's

Annasaheb Dange College of Engineering & Technology, Ashta
Infrastructure Maintenance / Repair Work Request Form

Date of Request: 19/12/2018

Request from Department: Workshop

Work Location: Workshop

Description of Maintenance Work/Repair:

Tube light & Industrial fan not working

Requested Priority:

High - Must be done within 24 hours.

Low - When you get a chance.

Medium - Within the week.

As per convenience

Head of Department/Concerned Authority



Sign and Seal.

Permission Granted: YES/NO YES

Work Assigned to: Mr. D.K. Desai

Remark from Authorities

One tube replaced & Fan capacitor changed.

Completion Report:

Work satisfactorily completed: YES/NO

Remark by Concerned Head of Department/Concerned Authority

Estate Manager

Executive Director

Annasaheb Dange College of Engineering & Technology, Ashta
Infrastructure Maintenance / Repair Work Request Form

Date of Request: 01 / 07 / 2019

Request from Department: Electrical Engg

Work Location: Computer Lab -I

Description of Maintenance Work/Repair:

Tube light not working.

Requested Priority:

High - Must be done within 24 hours. Low - When you get a chance.

Medium - Within the week. As per convenience


Head of Department/Concerned Authority

Sign and Seal.



Permission Granted: YES/ NO

Work Assigned to: Mr. A.B. Siddh


Remark from Authorities

Tube light changed.

Completion Report:

Work satisfactorily completed: YES/NO

Remark by Concerned Head of Department/Concerned Authority


Estate Manager


Executive Director

Infrastructure Maintenance / Repair Work Request Form

Date of Request: 19/06/2020

Request from Department: Ladies Hostel

Work Location: Terrace of hostel,

Description of Maintenance Work/Repair:

water percolating through chajja. need to be rectified.

Requested Priority:

High - Must be done within 24 hours. Low - When you get a chance.

Medium - Within the week. As per convenience

(Signature)
Head of Department/Concerned Authority

Sign and Seal.

Permission Granted: YES/NO

Work Assigned to: Tiwari water

Remark from Authorities

proper repair should be done by checking the source of water leakage and ensure that such problem does not occur again.

Completion Report:

Work satisfactorily completed: YES/NO

Leakage inf. terrace made.

Remark by Concerned Head of Department/Concerned Authority

(Signature)
Estate Manager

878720



(Signature)
Executive Director