Internal Quality Assurance Cell (IQAC)
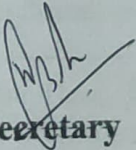
Agenda for 09th Meeting of IQAC
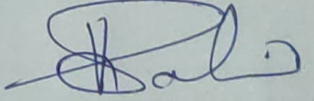
Date: 07 Jul 2021   **Venue: Board Room, ADCET, Ashta**

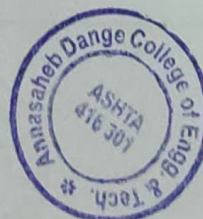|	
Agenda Item No 1	To conform the minutes on 8th meeting of IQAC held on 25/03/2021
Agenda Item No 2	To discuss the strategies to create enhance the in classroom for teaching learning experience (Focus on Post Pandemic Situation)
Agenda Item No 3	To discuss on academic audit and monitoring
Agenda Item No 4	To discuss curriculum structure of new UG programs AIDS & IOT-BCT
Agenda Item No 5	To discuss budget allocation for the academic year 2021 - 22
Agenda Item No 6	To discuss training and placement statistics for academic year 2020 - 2021
Agenda Item No 7	To discuss on organization of international conference
Agenda Item No 8	Any other point with the permission of chair

Member Secretary   **Chairman**

Internal Quality Assurance Cell (IQAC)

Minutes of 09th Meeting of IQAC

Date: 07 Jul 2021   **Venue: Board Room, ADCET, Ashta**

Item No 1	To conform the minutes on 08th meeting of IQAC held on 25/03/2021
Discussion	The Dean Quality Assurance (Member Secretary) presented the Minutes of the 08th meeting of IQAC held on 25/03/2021 along with the actions taken based on the recommendations of the IQAC Cell and proposed to confirm the Minutes.
Resolution	The members resolved to confirm the Minutes of the 08th meeting of IQAC

Item No 2	To discuss the strategies to create enhance the in classroom for teaching and learning experience (Focus on Post Pandemic Situation)
Discussion	The Dean Academic proposed to steps to enhance the in classroom for teaching and learning experience with the focus on the Post Pandemic Situation, the members of had a detailed discussion in the student learning pedagogy and the challenges that Might be faced post pandemic.
Resolution	The IQAC resolved to strengthen the Mentor - Mentee Meeting frequency and its effectiveness to counsel the students on the challenges faced post pandemic.

Item No 3	To discuss on academic audit and monitoring
Discussion	The Dean Academic proposed the policy of Academic Audit and establishment Academic Audit Cell, for monitoring the quality of Academics in the Institute.
Resolution	After the detailed discussion the IQAC approved the Academic Audit Policy presented by Dean Academics to carry out Audit only with Internal members for the first two years i.e AY 2021 - 2022 and 2022 - 2023.

Item No 4	To discuss curriculum structure of new UG programs AIDS & IOT-BCT
Discussion	The Dean Academic presented the curriculum structure of new UG programs AID IOT-BCT for the members of IQAC.
Resolution	The IQAC approved the curriculum structure of new UG programs AIDS & IOT-BCT

Item No 5	To discuss budget allocation for the academic year 2021 - 22
Discussion	The Dean Administration of the Institution presented the Institute Budget with the departmental budget request made and allocated under each head, the members discussed the allocations made and utilization of the last year.
Resolution	The members of IQAC noted the allocation for the academic year 2021 - 22

Item No 6	To discuss training and placement statistics for academic year 2020 - 2021
Discussion	The Dean Training and Placement presented to the members of the IQAC the Placement statistics of the Academic Year 2021 - 2022, and the action plan for the academic year 2021 - 2022.
Resolution	The IQAC members appreciated the efforts of Dean TPO for the efforts and results, the members suggested the policy for Internships for VIII Semester students in the academic year 2021 - 2022.

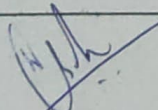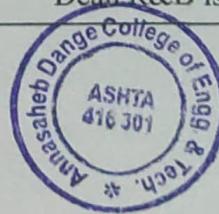| Item No 7	To discuss on organization of international conference
Discussion	The Dean R&D discussed the need for organizing the international conference for motivating the faculty members to carry out the research and to enhance the visibility of the institute. The members of IQAC had a detailed discussion on the proposal made by the Dean R&D.
Resolution	After the detailed discussion the IQAC approved the proposal to organize a international conference

Member Secretary

Chairman

Internal Quality Assurance Cell (IQAC)

Action Taken Report on 09th Meeting of IQAC held on 07 Jul 2021

Sl.No	Resolution	Action Taken
1	The IQAC resolved to strengthen the Mentor - Mentee Meeting frequency and its effectiveness to counsel the students on the challenges faced post pandemic. (Agenda No 02)	• Increase in Mentor - Mentee Meeting frequency is observed. • Effective counseling to the students on the challenges faced post pandemic is provided.
2	After the detailed discussion the IQAC approved the Academic Audit Policy presented by Dean Academics to carry out Audit only with Internal members for the first two years i.e AY 2021 - 2022 and 2022 - 2023. (Agenda No 03)	• The Academic Audit Team for each department is framed and the Process of Academic Audit for AY 2021 - 2022 is initiated and followed by the Dean Academics.
3	The IQAC approved the curriculum structure of new UG programs AIDS & IOT-BCT (Agena No 04)	• The curriculum of New Programs are approved by the Academic Council and implemented from AY 2021 - 2022 onwards.
4	The IQAC members appreciated the efforts of Dean TPO for the efforts and results, the members suggested the policy for Internships for VIII Semester students in the academic year 2021 - 2022. (Agena No 05)	• The Internship Policy for the Students of VIII Semester is framed and implemented from Academic Year 2022 - 2023 Onwards, the Internship forms and other details are circulated to all the Heads of the Departments.
5	After the detailed discussion the IQAC approved the proposal to organize a international conference	• Two International Conferences are being organized in the Mechanical and other in the Electrical Stream, the preparations are in process. The Dean R&D is following up the process.

Member Secretary

Chairman