Internal Quality Assurance Cell (IQAC)
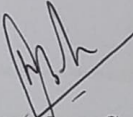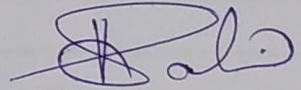
Agenda for 14th Meeting of IQAC

Date: 04 Nov 2022   **Venue: Board Room, ADCET, Ashta**

Agenda Item No 1	To conform the minutes on 13th meeting of IQAC held on 16/08/2022
Agenda Item No 2	To discuss teaching learning process & monitoring the academics
Agenda Item No 3	To discuss Preparation of NAAC IIQA and SSR
Agenda Item No 4	To discuss Best Practices and Institutional Distinctiveness
Agenda Item No 5	To present and discuss NAAC AQAR for AY 2021 – 22
Agenda Item No 6	To discuss on funded/sponsored research activities in the Institution
Agenda Item No 7	To discuss on the Institutions Admission Statistics of AY 2022 - 2023 through CAP
Agenda Item No 8	Any other point with the permission of chair

Member Secretary   **Chairman**

Internal Quality Assurance Cell (IQAC)

Minutes of 14th Meeting of IQAC

Date: 04 Nov 2022   **Venue: Board Room, ADCET, Ashta**

Item No 1	To conform the minutes on 13th meeting of IQAC held on 16/08/2022
Discussion	The Dean Quality Assurance (Member Secretary) presented the Minutes of 13th meeting of IQAC held on 16/08/2022 along with the actions taken based on the recommendations of the IQAC Cell and proposed to confirm the Minutes.
Resolution	The members resolved to confirm the Minutes of the 13th meeting of IQAC

Item No 2	To discuss teaching learning process & monitoring the academics
Discussion	The dean academic presented to the members of the IQAC the progress and monitoring of the Teaching - Learning process in adherence to the academic calendar, also highlighted the need for adopting new techniques of teaching learning process in light of NEP 2020.
Resolution	The members of IQAC after the detailed deliberations resolved to plan for a 05 day Faculty Development Program in the month of May 2023 create awareness and train faculty on the alternate teaching-learning processes and effective implementation of NEP 2020 from the next academic year.

Item No 3	To discuss Preparation of NAAC IIQA and SSR
Discussion	The Dean Quality assurance presented before the members of the IQAC the draft of Institutional Information for Quality. Assessment (**IIQA**) and the details of the institutional committee formed for the preparation of the Self Study Report for the Second Cycle of Accreditation from NAAC.
Resolution	The members approved the IIQA to be submitted for NAAC and the committee for the preparation of SSR was also approved.

Item No 4	To discuss Best Practices and Institutional Distinctiveness
Discussion	The Dean Quality Assurance, opened the discussion on the identification of Best Practices and Institutional Distinctiveness which can be presented to NAAC, the

	deliberation among the members gave many practices which could be earmarked as the best practices and distinctiveness.
Resolution	After the detailed deliberations the members of IQAC resolved on the following practices for the Best Practices and Institutional Distinctiveness, **Best Practices** 1. Competency Fostering Program (CFP) 2. Activity Based Internal Assessment **Institutional Distinctiveness** 1. Effective teaching learning activities blended with latest pedagogy approaches 2. Platforms to develop their physical, social and cultural skills, along with their academic abilities 3. Exposure to social issues and working on probable solutions

Item No 5	To present and discuss NAAC AQAR for AY 2021 - 22
Discussion	The Dean Quality Assurance presented before the members of the IQAC the draft of the Annual Quality Assurance Report (AQAR) for the Academic Year 2021 - 2022 for the discussion and approval to the submission on NAAC Portal. The Students Satisfaction Survey (SSS) were noted and discussed in details, overall all the SSS was satisfactory.
Resolution	The members approved the AQAR for AY 2021 - 2022 to be submitted for NAAC.

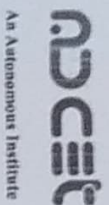|	
Item No 6	To discuss on funded/sponsored research activities in the Institution
Discussion	The Dean Research and Development presented the details and statistics of the funded and sponsored research activities currently in-progress in the institution, 1. Shivaji University Grant for Civil Engineering 2. ISHARE Grant for Mechanical Engineering The members noted and observed that there is a need to get more funded projects, highlighted the Call of Proposal in the next cycle if SERB typically in the month of Feb - Mar 2023 and all the eligible faculty members to be encouraged and proposals to be submitted.
Resolution	The members resolved to encourage and ensure that all the eligible faculty members would submit proposals to SERB in the upcoming CFP, the Dean R&D would be making a followup and present the status in the next meeting.

Item No 7	To discuss on the Institutions Admission Statistics of AY 2022 - 2023 through CAP
Discussion	The Dean Administration/Registrar of the Institution presented the members of the institution on the details and statistics of the admissions for the Academic Year 2022 - 2023 through the Central Admission Process.
Resolution	The members of the IQAC noted the details of the admission statistics.

Member Secretary

Chairman

Sant Dnyaneshwar Shikshan Sanstha's
Annasaheb Dange College of Engineering and Technology, Ashta

An Autonomous Institute

Internal Quality Assurance Cell (IQAC)

Action Taken Report on 14th Meeting of IQAC held on 16 Aug 2022

Item No	Resolution	Action Taken
1	The members of IQAC after the detailed deliberations resolved to plan for a 05 day Faculty Development Program in the month of May 2023 create awareness and train faculty on the alternate teaching-learning processes and effective implementation of NEP 2020 from the next academic year. (Agenda No 02)	• The five day FDP on the Quality Assurance and NEP 2020 is planned to be organized in the month of May 2023 under the IQAC.
2	The members approved the IIQA to be submitted for NAAC and the committee for the preparation of SSR was also approved. (Agenda No 03)	• The IIQA is submitted for the NAAC and the SSR Draft is ready for the presentation in the next IQAC Meeting.
3	The members resolved to encourage and ensure that all the eligible faculty members would submit proposals to SERB in the upcoming CFP, the Dean R&D would be making a followup and present the status in the next meeting. (Agenda No 06)	• Most of the eligible faculty members have submitted the Proposal to the SERB under schemes such as SRG and CRG.

Member Secretary

Chairman