



Minutes of the 25th Meeting of the Governing Body

The 25th Meeting of the Governing Body was held on 24 August 2024 at 11:00 a.m. in the Board Room of Annasaheb Dange College of Engineering & Technology, Ashta. The Member Secretary welcomed the Hon'ble Chairman and the esteemed members of the Governing Body. He briefly outlined the agenda items for discussion and requested the Hon'ble Chairman to commence the proceedings.

Agenda No. 25.1: To confirm the Minutes of the 24th Governing Body Meeting held on 06 September 2023.

With the permission of the Hon'ble Chairman, the Member Secretary presented the Minutes of the 24th Governing Body Meeting held on **06 September 2023** for confirmation. The members reviewed the proceedings and expressed satisfaction with the implementation of the decisions taken during the previous meeting.

Resolved that the Governing Body reviewed and confirmed the Minutes of the 24th Governing Body Meeting held on 06 September 2023.

Agenda No. 25.2: To review the Action Taken Report on the resolutions passed in the previous Governing Body Meeting.

The Member Secretary presented the **Action Taken Report (ATR)** on the resolutions passed during the previous Governing Body Meeting. The details of the action taken are summarized below.

Sr. No.	Resolution / Agenda Item	Action Taken
1	Budgetary Position for the Academic Year 2023-24	The budget approved by the Governing Body for the Academic Year 2023-24 has been implemented, and the allocated funds have been utilized in accordance with the approved financial plan.
2	NAAC 'A++' Grade Accreditation	The Institute was successfully accredited with NAAC 'A++' Grade , and the Governing Body expressed satisfaction with this significant institutional achievement.
3	Faculty Recruitment	The faculty recruitment process was successfully completed during May 2024 to strengthen teaching and academic activities in accordance with institutional requirements.
4	NBA Accreditation of Eligible Programmes	The Institute successfully secured NBA Tier-I Accreditation for four Undergraduate programmes , with accreditation validity up to 30 June 2027 .
5	Purchase of Smart Classroom Interactive Panels and Desktop Computers	Procurement and installation of 25 Smart Interactive Panels , 60 Desktop Computers with Intel i3 Processors , and 40 Desktop Computers





		with Intel i5 Processors have been completed to strengthen digital teaching-learning facilities.
6	Research and Development (R&D) Policy and Budget Provision	The Research and Development Policy has been formulated and approved. Budgetary provision has been made for research activities, and 09 Seed Money proposals , amounting to ₹70,000 , have been sanctioned to promote faculty research and innovation.
7	Silver Jubilee Celebrations (Academic Year 2023-24)	The Institute successfully celebrated its Silver Jubilee Year through various academic, technical, cultural, and student engagement activities, including Carnival (18 February 2024) , ADCET Hackathon (30-31 January 2024) , Project Exhibition & Innovation Day (22 March 2024) , Silver Jubilee Lecture Series (09 expert lectures) , and Sports & Cultural Activities (10-16 February 2024) .
8	Autonomous Examination Fee Structure	The approved examination fee of ₹1,750 per semester for B.Tech. programmes has been implemented under the Autonomous Examination System.
9	Variation in Intake of Academic Programmes	The approved intake variations have been implemented, including an increase in B.Tech. Computer Science & Engineering intake from 120 to 180 , and a reduction in B.Tech. Food Technology intake from 60 to 30 , in accordance with statutory approvals.

The members expressed satisfaction with the progress achieved in implementing the resolutions of the previous Governing Body Meeting.

Resolved that the Governing Body reviewed the Action Taken Report on the resolutions passed during the previous Governing Body Meeting, expressed satisfaction with the progress made, and noted the Action Taken Report.

Agenda No. 25.3: To note the recommendations of the Board of Studies and Academic Council.

The Member Secretary presented the major recommendations approved by the **Board of Studies (BoS)** and the **Academic Council** during the curriculum revision process undertaken in line with the National Education Policy (NEP 2020). The important recommendations included:

- Inclusion of Industry Professionals and Academic Experts as Co-opted Members of the Board of Studies to strengthen curriculum design and enhance industry relevance.





- Introduction of Open Elective Courses through SWAYAM-NPTEL under the Credit Transfer Scheme for Third Year students.
- Successful implementation of Honours and Minor Degree Programmes, with eligible students completing the required additional credits.

The members appreciated the initiatives undertaken towards curriculum modernization and multidisciplinary learning.

Resolved that the Governing Body considered and approved the recommendations of the Board of Studies and Academic Council relating to curriculum revision, industry participation, Open Electives, and Honours/Minor Degree programmes

Agenda No. 25.4: To consider and approve Faculty Recruitment for the Academic Year 2024–25.

The Member Secretary presented the faculty recruitment carried out during the Academic Year 2024–25 to meet AICTE, UGC and Shivaji University norms and to strengthen academic programmes. The members reviewed the cadre-wise recruitment details and noted that nearly 70% of the faculty members were approved through the University Selection Process.

Cadre	Sanctioned Posts	Recruited through UGC Selection Process	Recruited through Local Selection Process
Professor	08	01	–
Associate Professor	27	08	04
Assistant Professor	53	35	23
Physical Director	01	01	–
Total	89	45	27

The members appreciated the Institute's efforts to recruit competent faculty members and emphasized continuous strengthening of the academic workforce to support quality teaching, research, innovation and student mentoring.

Resolved that the Governing Body considered and approved the faculty recruitment undertaken for the Academic Year 2024–25 and advised the Institute to continue strengthening faculty resources in accordance with applicable statutory norms.

Agenda No. 25.5: To place before the Governing Body the introduction of new academic programmes and variation in intake.

The Member Secretary presented the details of new programmes introduced during the Academic Year 2024–25 together with proposals for programmes to be introduced from the Academic Year 2025–26. The members were informed regarding the commencement of BBA, BCA, increase in intake for B.Tech. Computer Science & Engineering, reduction in intake for Food Technology, and





the proposal to introduce B.Tech. Robotics & Artificial Intelligence together with four new M.Tech. programmes.

Sr. No.	Programme	Approved Intake
1	BBA	60
2	BCA	60
3	B.Tech. Computer Science & Engineering – Increase in Intake	120 to 180
4	B.Tech. Civil Engineering (Working Professional)	30
5	B.Tech. Food Technology – Reduction in Intake	60 to 30

Proposed Programmes for AY 2025–26

Sr. No.	Proposed Programme
1	B.Tech. Robotics and Artificial Intelligence
2	M.Tech. Computer Aided Structural Engineering
3	M.Tech. Computer Science & Engineering
4	M.Tech. Electrical Power System
5	M.Tech. Mechanical Engineering Design

The members discussed the academic relevance and future demand for the proposed programmes and appreciated the Institute's efforts to expand educational opportunities in emerging areas.

Resolved that the Governing Body approved the introduction of the proposed programmes and intake variations, subject to approval from the competent statutory authorities.

Agenda No. 25.6: To consider the appointment of a Director and permission to issue advertisement.

The Member Secretary informed the Governing Body that the Director of the Institute had resigned due to personal reasons, resulting in a vacancy in the position of Director. In order to fill the vacancy in accordance with the applicable UGC, AICTE, Government of Maharashtra, and Shivaji University, Kolhapur norms, it was proposed to initiate the recruitment process by issuing an advertisement.

The members deliberated on the proposal and emphasized the need to appoint a competent academic leader with strong administrative and research credentials to guide the Institute towards achieving its strategic objectives, including quality enhancement, accreditation, research, and institutional development.

Resolved that the Governing Body approved the proposal to initiate the recruitment process for the appointment of the Director by issuing an advertisement in accordance with the applicable statutory norms and authorized the Management to undertake the selection process.





Agenda No. 25.7: To consider and approve the purchase of computers, interactive panels, printers and allied ICT infrastructure.

The Member Secretary presented the proposal for procuring computers, interactive panels, printers, antivirus software, internet connectivity, and other ICT infrastructure to support the newly introduced academic programmes, strengthen laboratories, language laboratories, CAD laboratories, and enhance digital teaching-learning facilities across the Institute.

The members noted that the procurement would facilitate the effective implementation of B.Tech. programmes, BBA, BCA, and other emerging academic initiatives. The proposal included procurement of desktop computers, interactive panels, printers, enhanced internet bandwidth, and associated infrastructure.

The members appreciated the Institute's efforts to continuously upgrade its digital infrastructure in line with technological advancements and Outcome-Based Education requirements.

Resolved that the Governing Body considered and approved the procurement of computers, interactive panels, printers, networking infrastructure, antivirus software, and other ICT facilities for strengthening academic and administrative infrastructure and authorized the Director to initiate the procurement process in accordance with institutional purchase procedures.

Agenda No. 25.8: To note the academic and institutional achievements during the Academic Year 2023–24.

The Member Secretary presented a comprehensive report on the academic, accreditation, research, placement, and institutional achievements during the Academic Year 2023–24.

The Governing Body noted with appreciation the following major achievements:

- Award of NAAC A++ Accreditation with a CGPA of 3.52.
- Extension of Autonomous Status by UGC up to the Academic Year 2032–33.
- Conferment of Empowered Autonomous Status by Shivaji University, Kolhapur.
- Recognition among India's Best Institutes by Careers360 with an AAA Rating.
- *NBA Tier-I accreditation for the B.Tech. programmes in Mechanical Engineering, Civil Engineering, Electrical Engineering, and Computer Science & Engineering up to 30 June 2027.*
- Achievement of 92% placement with participation of 71 recruiting companies and 402 placement offers.





The members congratulated the Management, faculty members, students, and staff for their collective efforts in achieving these significant milestones and encouraged the Institute to sustain the momentum towards academic excellence.

Resolved that the Governing Body noted and appreciated the academic, accreditation, placement, and institutional achievements of the College during the Academic Year 2023-24 and placed on record its appreciation for the efforts of the Management, faculty members, students, and staff.

Agenda No. 25.9: To consider the proposal for revision of the Vision and Mission Statements of the Institute.

The Member Secretary presented the existing Vision and Mission Statements of the Institute and informed the Governing Body that the statements were formulated in 2017. Considering the implementation of the National Education Policy (NEP 2020), emerging technologies, industry expectations, and future institutional aspirations, a revision of the Vision and Mission was proposed.

The members deliberated on the proposal and emphasized that the revised Vision and Mission should reflect the Institute's commitment towards academic excellence, research, innovation, entrepreneurship, multidisciplinary education, industry collaboration, societal engagement, and global competitiveness. The members further suggested obtaining feedback from all stakeholders before finalizing the revised statements.

Resolved that the Governing Body considered the proposal for revising the Vision and Mission Statements of the Institute and advised the Institute to obtain feedback from all stakeholders before placing the revised Vision and Mission for approval in a subsequent meeting.

Agenda No. 25.10: To consider the proposal for establishing a new Advanced Workshop and AICTE IDEA Lab.

The Member Secretary presented the proposal for constructing a new advanced workshop equipped with state-of-the-art facilities to support modern engineering education, product development, innovation, prototyping, and research activities. The proposal also included the establishment of an AICTE IDEA Lab to strengthen hands-on learning, interdisciplinary research, entrepreneurship, and innovation. The members appreciated the initiative and observed that the proposed facilities would significantly enhance practical learning opportunities, support research and development activities, facilitate industry collaboration, and strengthen the Institute's innovation ecosystem.

Resolved that the Governing Body considered and approved the proposal for establishing the new Advanced Workshop and AICTE IDEA Lab and authorized the Institute to undertake the necessary infrastructure development and procurement activities in accordance with the applicable institutional procedures.





Agenda No. 25.11: To consider the proposal for establishing Centres of Excellence in Robotics and Electric Vehicle Technology.

The Member Secretary presented the proposal for establishing Centres of Excellence (CoEs) in the emerging areas of Robotics and Electric Vehicle (EV) Technology. The proposal highlighted the importance of strengthening the Institute's research ecosystem, promoting interdisciplinary learning, enhancing industry collaboration, and providing students with hands-on exposure to advanced technologies.

The members appreciated the initiative and observed that the proposed Centres of Excellence would facilitate applied research, innovation, consultancy, product development, skill enhancement, and collaborative projects with industries and research organizations. The members further emphasized the need to create specialized laboratories and strengthen faculty expertise in these emerging domains.

Resolved that the Governing Body considered and approved the establishment of the Centre of Excellence in Robotics and the Centre of Excellence in Electric Vehicle Technology, and authorized the Institute to undertake the necessary infrastructure development, resource mobilization, and industry collaborations for their effective implementation.

Agenda No. 25.12: To review the NBA Accreditation status of the Undergraduate Programme in Aeronautical Engineering and the proposal for ABET Accreditation.

The Member Secretary apprised the Governing Body of the accreditation status of the B.Tech. Aeronautical Engineering programme. The members were informed that the existing NBA Tier-II accreditation was valid up to June 2025, and that the Institute had initiated the process for obtaining Tier-I NBA Accreditation in accordance with the revised NBA accreditation framework.

The members were further informed regarding the Institute's initiative to pursue ABET Accreditation for the Aeronautical Engineering programme with the objective of achieving international recognition and enhancing global academic standards.

The Governing Body appreciated the proactive efforts taken by the Institute towards strengthening quality assurance and international benchmarking. The members advised the department to ensure timely preparation of the Self-Assessment Report (SAR), strengthen Outcome-Based Education (OBE) practices, and enhance documentation to facilitate successful accreditation.

Resolved that the Governing Body reviewed and noted the NBA accreditation status of the B. Tech. Aeronautical Engineering programme and appreciated the initiatives taken by the Institute towards obtaining Tier-I NBA Accreditation and ABET Accreditation.





Agenda No. 25.13: To consider and approve the Examination Fee Structure for the Academic Year 2024-25.

The Member Secretary presented the proposed Examination Fee Structure for the Academic Year 2024-25 under the autonomous examination system. The members were informed that an examination fee of ₹1,750 per semester was proposed for all Undergraduate B.Tech. programmes to meet the expenditure associated with examination conduct, evaluation, result processing, and related academic services.

The members deliberated on the proposal and found the fee structure reasonable considering the operational requirements of the autonomous examination system.

Resolved that the Governing Body considered and approved the Examination Fee Structure for the Academic Year 2024-25, with an examination fee of ₹1,750 per semester for Undergraduate B.Tech. programmes, and authorized the Director to notify and implement the approved fee structure.

Agenda No. 25.14: To note the initiatives undertaken for Skill Development and Placement Enhancement.

The Member Secretary presented the various initiatives undertaken by the Training and Placement Cell for enhancing students' employability through aptitude training, technical skill development programmes, soft skills training, industry interaction activities, internships, workshops, certification programmes, mock interviews, and placement preparation initiatives.

The members appreciated the systematic efforts made by the Institute in strengthening students' professional competencies and enhancing placement opportunities. The Governing Body congratulated the Training and Placement Cell for its dedicated efforts and encouraged continued collaboration with industries for improving graduate employability.

Resolved that the Governing Body noted and appreciated the initiatives undertaken for Skill Development and Placement Enhancement and placed on record its appreciation for the efforts of the Training and Placement Cell towards improving students' employability and career opportunities.

Agenda No. 25.15: To review Faculty Performance Parameters aligned with NBA, NAAC and NIRF requirements.

The Member Secretary presented the framework developed for evaluating faculty performance in alignment with NBA, NAAC, and NIRF quality parameters. The framework included measurable targets relating to sponsored research projects, funded research proposals, consultancy, research publications, patents, product development, pedagogical innovations, student mentoring, internships, and alumni engagement.





The proposed faculty performance parameters are presented below:

Sr. No.	Performance Parameter	Annual Target
1	Sponsored Research Project	Minimum one sponsored project with a funding of ₹25,000 or above
2	Student Mentoring	Continuous mentoring and profiling of assigned students
3	Funded Research Proposal	Submission of research proposals to DST, AICTE, Shivaji University, Government agencies, or other funding organizations
4	Consultancy	Consultancy and technical services generating a minimum revenue of ₹25,000
5	Research Publications	Minimum one Scopus-indexed research publication as First Author
6	Patent	Filing and obtaining at least one patent leading towards technology transfer and revenue generation
7	Product Development	Development of at least one product/prototype through the Institute Seed Money Scheme
8	Pedagogical Innovations	Adoption of innovative teaching-learning methodologies and Outcome-Based Education (OBE) practices
9	Student Internship	Facilitation of internships with stipend for at least four students
10	Alumni Contribution	Mobilization of a minimum of ₹10,000 through alumni engagement initiatives

The members appreciated the comprehensive performance framework and observed that the proposed parameters would strengthen the Institute's research ecosystem, improve academic quality, promote innovation, and enhance institutional performance in national accreditation and ranking systems. The members advised that periodic monitoring and appropriate support mechanisms be provided to facilitate the achievement of these performance indicators.

Resolved that the Governing Body considered and approved the faculty performance framework based on NBA, NAAC, and NIRF quality parameters and advised the Institute to implement the framework through periodic monitoring, mentoring, and performance review mechanisms.

Agenda No. 25.16: Any Other Item with the Permission of the Chair

No other item was taken up for discussion.

The meeting concluded with a vote of thanks proposed by the Member Secretary, who expressed sincere gratitude to the Hon'ble Chairman and all the esteemed members of the Governing Body for their valuable guidance, constructive suggestions, and active participation. The meeting ended with thanks to the Chair.


Member Secretary
Governing Body

