



Reference No.: ADCET/E&E/2025-2026/ 155

Date: - 22.06.2026

IMPORTANT NOTICE

Subject: Make Up Examination [MUE] Form Filling – Academic Year 2025-2026

All the students of **First Year BBA/BCA, First Year B. Tech. & First Year M. Tech. (All Branches)** are hereby informed that the **Exam Form Filling through ERP (Online)** for the **Make Up Examination [MUE]** of the **Odd & Even Semester** under the **Academic Year 2025-2026** should be completed from the **22th Jun 2026 to 25th Jun 2026**.

**** Note:** All students must ensure that their **regular college fees are paid in full before filling and submitting the examination form.**

Instructions:

1. Students appearing for **subjects belonging to Academic Year 2025-26 (Odd and Even Semester subjects)** must fill the examination form through the **ERP Portal (Online Mode)**. (Examination fee online: ₹500 per course/subject.)
2. Students appearing for **subjects belonging to Academic Year 2024-2025 or any previous academic year** must fill the examination form **physically at the COE Office**. (Examination fee offline at Account section: ₹500 per course/subject.)
3. Students must ensure the correct course codes and course names for appearing course at **Make Up Examination [MUE] Odd & Even 2025-2026**. Any discrepancy related to **course code, subject registration, name, URN/Enrollment number, or other personal details** must be reported to the **Department Examination Coordinator (DEC)** before the last date.
4. Students who fail to submit the examination form will **not be permitted to appear** for the examination.
5. The applicable examination fee to be paid must be calculated as **₹500/-per Course for Make Up Examination [MUE] Odd & Even 2025-2026** Late Fee will be applicable **₹100/-per Course till date 30.06.2026** after wards no exam form will be acceptable.

Without Late Fee: 22th Jun 2026 to 25th Jun 2026.

With Late Fee: 30th June 2026.

All concerned students are instructed to take note of this notice and comply strictly.



[Signature]
22/06/26
Dean, Examination and Evaluation