

Minutes of Meeting

Meeting Number: - 03

Date of Meeting: - 02.06.2018

Institute Examination Committee [IEC]

The Third meeting of Institute Examination Committee [IEC] of Annasaheb Dange college of Engineering and Technology, Ashta was held on 2nd June 2018 at 11.00 pm in Board Room at Annasaheb Dange college of Engineering and Technology, Ashta

Following members were present for the meeting,

Sr.	Name of Member	Designation
1	Prof. R. A. Kanai	Chairman and Executive Director
2.	Prof. M. A. Kakade Director, Board of Examination and Evaluation, SU, Kolhapur	Shivaji University Nominee- Member
3.	Dr. M. S. Chavan (KIT, Kolhpaur)	Expert from other premium Institute and Member
4.	Dr. L. Y. Waghmode	Registrar and Member
5	Dr. N. D. Sangle	Dean, Academics and Member
6	Prof. S. B. Hivarekar	Dean, Student and Faculty Welfare and Member
7..	Dr. S. S. Ahnakari Dr. S. J. Arwikar Dr. S. K. Shinde Dr. N. G. Savgave Dr. S. A. Patil Prof. S. S. Shinde Prof. S. S. Mohite	All head of Departments - Member
8.	Mr. S. P. Patil	Assistant Controller of Examination- Member
9.	Mr. A. A. Jadhav	Assistant Controller of Examination- Member
10.	Prof. V. B. Patil	Controller of Examination – Member Secretary

Item No.3.1:-

Welcome to all IEC Members

Member secretary Prof. V. B. Patil welcomed all the members for the third meeting of Institute Examination Committee [IEC]. He specially welcomed Dr. M. M. Awati, Director, ADCET, Ashta and requested Hon. Chairman to offer opening remark. Dr. M. M. Awati felicitated Prof. M. A. Kakade and Dr. M. S. Chavan. Hon. Chairman instructed member secretary to proceed with agenda.

Item No.3.2:-

To confirm the minutes of second meeting of IEC held on 19.12.2017.

The house confirmed the minutes of second meeting of IEC held on 19/12/2017.

Item No. 3.3:-

To note the action taken on the minutes of second meeting of IEC on 19.12.2017

Member secretary presented the action taken report on last meeting of IEC.

Item No.	Suggestions	Action taken
01	Gender wise result analysis should be done and presented	Suggestions are implemented in this semester. It is decided that gender wise analysis being included in upcoming every result analysis. So result analysis of ESE May 2018 includes the gender wise result analysis.
02	Proper record keeping for "Statement of Marks" should be maintained	This suggestion has been implemented at office of Controller of Examinations and house appreciated the implemented process of record keeping of "Statement of Marks".
03	Activity completion chart mentioning dates should be presented	Office of Controller of Examinations every year prepares the activity chart which includes Pre-Process, On-Process and Post-Process activities of examinations and follows it strictly. House taken note of activity chart.
04	To share the new innovative techniques used in examination at the university forum	Agreed to share innovative techniques and processes at the university forum as and when get an opportunity.

House appreciated the action taken report on minutes and suggestions of last meeting of IEC.

Item No.3.4:- To discuss the result analysis, finalize and declare results for year 2017-18, even semester.

Member Secretary Prof. V. B. Patil presented result of End Semester Examination May 2018 for kind consideration of house and approval.

• **Course wise result analysis (UG) :- F. Y. B. Tech (All)**

Course Name	Course Code	Total Appeared Student	AA	AB	BB	BC	CC	CD	DD	FF	Passing Percentage of eligible students
Applied Physics	0BSBS101	273	12	26	54	48	34	33	43	23	91.57
Basic Electrical Engineering	0BSES103	273	01	08	41	48	51	45	48	31	88.64
Basic Civil Engineering	0BSES104	266	01	11	47	66	49	37	41	14	94.73
Engineering Graphics	0BSES105	230	17	15	30	46	46	36	32	8	96.52
Professional Communication	0BSHS106	280	02	26	63	58	44	48	27	12	95.71
Applied Chemistry	0BSBS108	309	17	35	61	58	55	41	26	16	94.82
Basic Electronic Engineering	0BSES109	302	12	31	41	55	49	52	40	22	93.02
Engineering Mechanics	0BSES110	277	16	18	25	41	39	51	48	39	85.92
Basic Mechanical Engg.	0BSES111	311	14	31	51	65	54	48	29	19	93.89
Computer Programming	0BSES112	310	14	23	35	54	62	55	40	27	91.29
Applied Mathematics-II	0BSBS113	543	25	60	75	84	61	59	85	94	82.68

• **Overall result analysis (UG):-**

Total no of students admitted	Pass	Fail – ATKT	Fail
609	362 (59 %)	150 (25 %)	97 (16 %)

• **Overall result analysis (PG):-**

Course	Admitted Students	Pass	Fail-ATKT	Fail	Passing Percentage
F. Y. M. Tech (Mechanical Design Engineering)	05	05	00	00	100 %
F. Y. M. Tech (ETC)	03	03	00	00	100 %
F. Y. M. Tech (Electrical Power System)	05	04	00	01	80 %
F. Y. M. Tech (Civil Structural Engineering)	17	16	01	00	94.11 %
Total	30	28	01	01	--

• **Gender wise result analysis:- (UG)**

Gender	Total no of students admitted	Pass	Fail – ATKT	Fail
All	609	362	150	97
Male	439	249	108	82
Female	170	113	42	15

House appreciated the result and approved it unanimously. Prof. M. A. Kakade and Dr. M. S. Chavan approved the result to be displayed for stakeholders. Prof. Kakade and Dr. Chavan appreciated efforts of office of Controller of Examinations, faculties and management for successful completion of assessment work and declaration of result of ESE May 2018 within one week of after completion of examinations.

Points of discussions:-

1. All members were happy to know good amount of contribution from external paper examiner in paper setting and assessment.
2. Prof. M. A. Kakade appreciated the contribution of external examiner specially IIT faculty members in paper setting and very curious about quality of question paper and difficulty level from IIT faculty members.
3. Dr. L. Y. Waghmode, Dr. N. D. Sangle and Prof. V. B. Patil taken part in discussion and shared their experience about question papers from IIT faculties.
4. Prof. M. A. Kakade and Dr. M. S. Chavan asked reasons about students getting 'XX' grade and they are suggested to take care about numbers of 'XX' grade students.
5. Prof. S. S. Mohite and Prof. R. A. Kanai explained the process for getting 'XX' grade and summer term coaching facilities provided to them.
6. House congratulated the toppers and successful students.

Item No.3.5:-

To discuss and finalize formula for conversion of grade in to percentage

Member Secretary Prof. V. B. Patil presented the formula, converting CPI to percentage marks for discussion and approval of house.

$$\text{Percentage Marks} = (\text{CPI} - 0.75) * 10$$

Where, CPI means Cumulative Performance Index of student at end of particular year of graduation,

It may converted as follows,

CPI	6.25	6.75	7.25	7.75	8.25
Equivalent Percentage	55 %	60 %	65 %	70 %	75 %

The different variations of the class are as follows,

• **For UG Programme**

Class	Pass Class	Second Class	First Class	First Class with Distinction
CPI	CPI ≥ 4.75 and <5.75	CPI ≥ 5.75 and <6.75	CPI ≥ 6.75 and <7.75	CPI ≥ 7.75

• **For PG Programme**

Class	Pass Class	Second Class	First Class	First Class with Distinction
CPI	CPI ≥ 4.75 and <6.25	CPI ≥ 6.25 and <6.75	CPI ≥ 6.75 and <8.25	CPI ≥ 8.25

Prof M. A. Kakade and Dr. M. S. Chavan showed the curiosity about difference in class distribution about UG and PG Programme. Prof. V. B. Patil and Dr. N. D. Sangle explained the thought process behind it. Dr. M. M. Awati also gave inputs about the process.

Prof. M. A. Kakade suggested that consider guidelines regarding it from Shivaji University, Kolhapur, UGC and AICTE.

Prof. R. A Kanai explained that, the above guidelines are being considered from SUK UG and PG (Technology Department) rule and regulation, also few guidelines from AICTE handbook 2010-2011.

House agreed unanimously the formula of converting CPI to percentage and class distributions.

Item No.3.6:- To discuss activity completion chart.

Prof. V. B Patil presented the activity completion chart which was appreciated by all members about its accurate implementations.

Item No.3.7:- To discuss on process, duration and methodology for disposal of answer book of previous examinations for ISE, MSE, ESE...etc

Prof. V. B. Patil had put this point for discussion in meeting,

Prof. M. A. Kakade explained the process adopted in SUK about the disposal of answer book, the time bond of which is after every six months. He mentioned ADCET should follow the standard procedure of disposal and recycle of answer book, as followed in SUK. Timeframe can be decided by ADCET itself.

Dr. M. S. Chavan suggested to keep sample based answer book and dispose the rest.

Dr. M. M. Awati agreed to set procedure and batch sizes of answer book for keeping on sample basis and will be put in the next meeting for approval.

Item No.3.8:- Any other issue with the permission of chair.

Prof. V. B. Patil presented few other issues with permission of chair for discussion and approval,

Item No. 3.8.1:-

As MSE conducted central through office of Controller of Examinations, for academic year 2018-19, semester I need to conduct MSE for students in F. Y. B. Tech (All), S. Y. B. Tech (All) Regular students, F. Y. M. Tech (All) and S. Y. B. Tech (All) Lateral Entry and batch transfer students separately as date of commencement of classes for these students are different. The date can be adjusted accordingly and if not possible MSE for S. Y. B. Tech (All) Lateral Entry can be handover to respective department as a special arrangement.

House agreed to this and directed office of Controller of Examinations to do the needful.

Item No. 3.8.2:-

To send a proposal to Shivaji University, Kolhapur about absorption of students from Shivaji University affiliated pattern to Autonomous pattern.

House agreed to send a proposal in stipulated format to Shivaji University, Kolhapur.

Item No. 3.8.3:-

Due to rotation policies of ADCET, Ashta change in designations of individuals has taken place; hence need to restructure individual representation in IEC as follows,

Sr.	Designation	Name of Member (Old)	Name of Member (New)
1	Chairman and Director	Dr. A. M. Mulla	Dr. M. M Awati
2.	Executive Director	Prof. R. A. Kanai	--
2.	Shivaji University Nominee- Member	Prof. M. A. Kakade Director, Board of Examination and Evaluation, SU, Kolhapur	--
3.	Expert from other premium Institute and Member	Dr. M. S. Chavan (KIT, Kolhpaur)	--
4.	Registrar and Member	Dr. L. Y. Waghmode	--
5	Dean, Academics and Member	Dr. N. D. Sangle	--
6	Dean, Student and Faculty Welfare and Member	Prof. S. B. Hivarekar	--
7..	All head of Departments - Member	Dr. S. S. Ahnakari	Dr. S. P. Chavan

Institute Examination Committee [IEC]

		Dr. S. J. Arwkar Dr. S. K. Shinde Dr. N. G. Savgave Dr. S. A. Patil Prof. S. S. Shinde Prof. S. S. Mohite Dr. L. Y. Waghmode	-- Prof. Mrs. A. N. Mulla Prof. M. D. Patil -- -- -- Dr. Abhilesh Barai
8.	Assistant Controller of Examination-Member	Prof. S. P. Patil	--
9.	Assistant Controller of Examination-Member	Prof. A. A. Jadhav	--
10.	Controller of Examination – Member Secretary	Prof. V. B. Patil	--

Prof. Kakade Sir and Dr. M. S. Chavan Sir appreciated the effort put by COE office for successful completion of examination and assessment within the time frame. Prof. Kakade appreciated the overall examination process and expressed his happiness with realistic numbers in result analysis.

All members participated in the discussion. Member secretary agreed and assured meeting for implementation it in coming days. Dr. L. Y. Waghmode gave vote of thanks and meeting concluded.

Discussion of the above mentioned points was carried out in our presence and approval of all above points was done unanimously at third meeting of IEC dated 02.06.2018

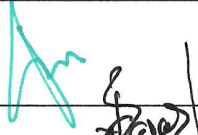
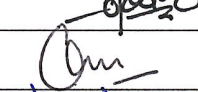
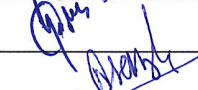
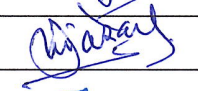
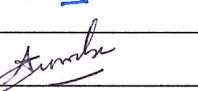
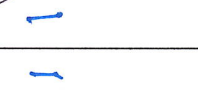

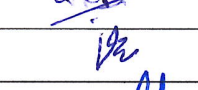
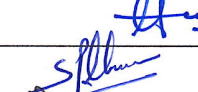
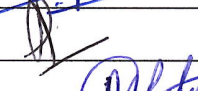

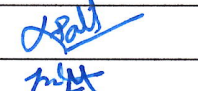








(Prof. V. B. Patil)

Member Secretary, IEC and CoE



Chairman, IEC and Director

**3rd meeting of Institute Examination Committee [IEC]
Attendance Sheet**

Sr.	Name of Member	Designation	Signature
1.	Prof. R. A. Kanai	Chairman and Executive Director	
2.	Dr. M. A. Kakade	Member	
3.	Dr. M. S. Chavan	Member	
4.	Dr. L. Y. Waghmode	Member	
5.	Dr. N. D. Sangle	Member	
6.	Prof. S. B. Hivarekar	Member	
7.	Dr. S. S. Ahnakari	Member	
8.	Dr. S. J. Arwkar	Member	
9.	Dr. S. K. Shinde	Member	
10.	Dr. N. G. Savgave	Member	
11.	Dr. S. A. Patil	Member	
12.	Prof. S. S. Shinde	Member	
13.	Prof. S. S. Mohite	Member	
14.	Dr. M. M Awati	Invitee Member	
15.	Dr. S. P. Chavan	Invitee Member	
16.	Prof. Mrs. A. N. Mulla	Invitee Member	
17.	Prof. M. D. Patil	Invitee Member	
18.	Dr. Abhilesh Barai	Invitee Member	
19.	Mr. S. P. Patil	Member	
20.	Mr. A. A. Jadhav	Member	
21.	Prof. V. B. Patil	Member –Secretary	