

Minutes of Meeting

Meeting Number: - 01

Date of Meeting: - 09.09.2017

Institute Examination Committee [IEC]

The first meeting of Institute Examination Committee [IEC] of Annasaheb Dange college of Engineering and Technology, Ashta was held on 09th September 2017 at 11.00 am in Board Room at Annasaheb Dange college of Engineering and Technology, Ashta

Following members were present for the meeting,

Sr.	Name of Member	Designation
1.	Dr. A. M. Mulla	Principal and Chairman
2.	Prof. R. A. Kanai	Executive Director and Member
3.	Dr. L. Y. Waghmode	Registrar and Member
4.	Dr. N. D. Sangle	Dean, Academics and Member
5.	Prof. S. B. Hivarekar	Dean, Student and Faculty Welfare and Member
6.	Prof. M. A. Kakade Director, Board of Examination and Evaluation, SU, Kolhapur	Shivaji University Nominee- Member
7..	Dr. M. S. Chavan (KIT, Kolhpaur)	Expert from other premium Institute and Member
8.	Dr. S. S. Ahnakari Dr. S. J. Arwikar Dr. S. K. Shinde Dr. N. G. Savgave Dr. S. A. Patil Prof. S. S. Shinde Prof. S. S. Mohite	All head of Departments - Member
9.	Mr. S. P. Patil	Assistant Controller of Examination- Member
10.	Mr. A. A. Jadhav	Assistant Controller of Examination- Member
11.	Prof. V. B. Patil	Controller of Examination – Member Secretary

Member secretary Prof. V. B. Patil welcomed all the members for the first meeting of Institute Examination Committee [IEC] and requested Hon. Chairman to offer opening remark and confirmation about autonomous status to ADCET, Ashta.

Dr. A. M. Mulla, Hon. Chairman also welcomed the members and informed the objectives of IEC to the members. Hon. Chairman introduced external members to the committee and felicitated these members Dr. M. A. Kakade and Dr. M. S. Chavan by the hands of Hon. Prof. R. A. Kanai. Hon. Chairman instructed member secretary to proceed with agenda.

The minutes of meeting were as follows,

Agenda Item No.1: To inform regarding conferment of autonomy to the institute

House noted Annasaheb Dange College of Engineering & Technology, Ashta was established in the year 1999. At present it has **7 UG** and **5 PG** courses. From Academic year 2017-18 University Grant Commission [UGC], New Delhi and Shivaji University Kolhapur confirmed an autonomous status to ADCET, Ashta with reference to the notification no. **SU/Affi./T-2/ 2026 dated 12.06.2017** of Shivaji University, Kolhapur for six academic years.

Agenda Item No.2: To note structure, responsibilities, duties, functioning and authorities of "Institute Examination Committee".

The house noted the structure, duties, functioning and authorities of "Institute Examination Committee" which was presented by member secretary Prof. V. B. Patil.

Dr. M. A. Kakade sir suggested as per new guidelines of UGC modify the structure of IEC and he also mentioned to use "Director" designation instead of "Principal" as institute is now an autonomous status. House agreed his view and member secretary agreed to modify it accordingly.

Agenda Item No.3: Overview of examination processes

Secretary Prof. V. B. Patil presented the overview of the examination process and its structure for the approval of IEC

Agenda Item No.4: To approve rules and regulation of examinations and evaluations of UG and PG programs.

The rules and regulation was presented for approval. The IEC discussed various aspects of the rules and regulation. With the discussion among members in meeting following points were covered,

- Dr. M. A. Kakade suggested about using the "Quick Response Code [QR Code]" on the answer book to make the system unbiased and use of ICT in the system.

- He also appreciated the effort made by the examination cell but he strongly recommended reducing exam events in one academic year as a member, University Nominee.
- He strongly recommended using Shivaji University ordinance of 91, 94 and 96 for grace marks for NSS, NCC and sports activity.
- He also quoted the verdict of Supreme Court against the Haryana Government in 2016 about assessment by Professor is the final assessment and it can't be challenged. Feedback system for students and faculty members is necessary in examination system.
- Kakade sir suggested implementing the innovations in examination pattern to avoid the overburdening the stake holders. House agreed with his view and decided to review it in next academic year.
- Dr. M S. Chavan suggested establishing MOU with other Institute for providing the external examiner for the ESE.
- Prof. R. A Kanai confirmed the evaluation of the each student in unbiased way.

With the above suggestions the committee approved the Examination Rules and Regulation for UG and PG Programs. Chairman confirmed to incorporate above suggestions in the Examination Rules and Regulation

Agenda Item No.5: To approve formats for answer sheets for Mid Semester Examination (MSE) and End Semester Examination (ESE).

Member Secretary presented the formats of answer book, drawing sheet, supplement for MSE and ESE examination containing 20 page answer book for MSE and 40 page answer book for ESE. All members appreciated the design with masking arrangement and provision for two assessments. Formats are unanimously approved by IEC.

Agenda Item No.6: To discuss and approve the rates for remuneration and honorarium for examinations.

Member Secretary presented the proposed remuneration rate for various tasks related to examination work. Prof. M. A. Kakade appreciated the effort of ADCET, Ashta, for keeping the examination fee for the student nearly same as in the university pattern.

Sr. No.	Activity/Post	Proposed Remuneration Rate in Rs.
Paper Setting		
1	Paper Setting 1. UG 2. PG	750/- per set 750/- per set
Theory Examination		
2	Sr. Supervisor	100/- per session

3	Jr. Supervisor	60/- per session
4	Sr. Clerk	50/- per session
5	Jr. Clerk	40/- per session
6	Peon	30/- per session
7	Watermen	30/- per session
8	Sweeper	30/- per day
Practical Examination		
9	Practical Exam/Mini-project/Projects/Seminar/Dissertation	
	1. Oral/Practical(UG)	15/- per student
	2. Oral/Practical(PG)	20/- per student
	3. Mini-Project(UG)	15/- per student
	4. Mini-Project(PG)	15/- per student
	5. Project work(UG)	40/- per student
	6. Dissertation work(PG) (Minimum Remuneration)	250/- per student 150/- per course
10	Laboratory Expert	100/- per day
11	Laboratory Assistant	60/- per day
12	Peon	40/- per day
Assessment		
13	CAC Director	400/- per day
14	Assessment-	
	1. UG 2. PG (Minimum Remuneration)	20/- per answer book 20/- per answer book 150/-
15	Peon	40/- per day
16	Scrutiny	60/- per day
17	Lunch for Internal and External Examiner for practical exam Lunch for Sr. Supervisor for MSE and ESE	Rs. 50/person
Travelling Allowance		
18	Sangli/ Jaysinghpur/ Islampur/ Wathar	450/-
	Karad/Kolhapur/ Ichalakarjni/ Warananagar	900/-
	Satara/ Belgaum	2500/-
	Pune	4000/-
	Others	Maximum 5000/-
Dearness Allowance		
19	DA	130/- Per day

Agenda Item No.7: Any other item with the permission of chair.

The Member Secretary presented the ordinance and regulations for UG and PG program. He further informed to the committee that these ordinance and regulations are already approved by the Academic Council.

The committee noted the Ordinance and Regulations for UG and PG programs. The meeting was concluded after vote of thanks proposed by Member Secretary.

Discussion of the above mentioned points was carried out in our presence and approval of all above points was done unanimously at first meeting of IEC dated 09.09.2017



(Prof. V. B. Patil)


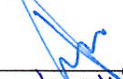



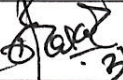
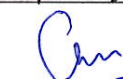

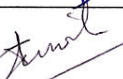
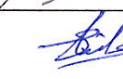
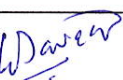

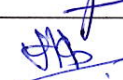
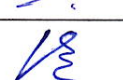


Member Secretary, IEC and CoE



(Dr. A. M. Mulla)

Chairman, IEC and Principal

Attendance report:-

Sr.	Name of Member	Designation	Signature
1.	Dr. A. M. Mulla	Chairman	
2.	Prof. R. A. Kanai	Member	
3.	Dr. L. Y. Waghmode	Member	
4.	Dr. N. D. Sangle	Member	
5.	Prof. S. B. Hivarekar <i>Hivarekar</i>	Member	
6.	Dr. M. A. Kakade	Member	
7.	Dr. M. S. Chavan	Member	
8.	Dr. S. S. Ahnakari	Member	
9.	Dr. S. J. Arwkar	Member	
10.	Dr. S. K. Shinde	Member	
11.	Dr. N. G. Savgave	Member	
12.	Dr. S. A. Patil	Member	
13.	Prof. S. S. Shinde	Member	
14.	Prof. S. S. Mohite	Member	
15.	Mr. S. P. Patil	Member	
16.	Mr. A. A. Jadhav	Member	
17.	Prof. V. B. Patil	Member –Secretary	